



MEETING OF THE LOCAL ACADEMY COMMITTEE

Monday 25 September 2023, 6:08pm – 8:02pm

MINUTES

Constitution and Attendance:

Headteacher (1)	LAC Members (11)
Christian Kingsley Headteacher	Judi Dumont-Barter Chair
	Jehangir Byramji Vice Chair
	Mo Asif LAC member
	Jo Davies LAC member
	Alex Dixey LAC member
	Sarah Guerra LAC member
	Lucinda Merritt LAC member (staff)
	Danielle Morley LAC member (elected parent)
	Emma Oliver LAC member

Jacques Szemalikowski



BUSINESS		ACTION
1.	COMMITTEE BUSINESS	
i.	<p>Welcome and apologies for absence</p> <p>The Chair welcomed all attendees to the meeting of the Chestnut Grove Local Academy Committee.</p> <p>Apologies for absence were received in advance and accepted at the meeting, as outlined above.</p> <p>Absence without apology was noted and recorded.</p>	
ii.	<p>Declarations of interest</p> <p>When asked by the Chair, all LAC members confirmed there were no conflicts of interest related to the meeting. The Chair reminded all LAC members to <u>(ACTION:) complete their annual declaration of interests</u> (by following the link given in the Governance Report to the LAC) so that the Trust could ensure compliance for audit.</p>	All
iii.	<p>Appointment of the Chair</p> <p>The Trust Board had invited nominations for the Chair at Chestnut Grove Local Academy Committee. Judi Dumont Barter self-nominated for the role and the Trust Board agreed that JDB would serve another year's term as Chair of CGA LAC. It was noted that her nomination supporting statement could be read in the Governance Report to the LAC.</p>	
iv.	<p>Elect/Appoint Vice Chair</p> <p>It was announced that the current Vice Chair, Jehangir Byramji, was stepping down from his LAC role in order to assume the role of Trustee for the Wandle Learning Trust. The Committee congratulated JB and thanked him for his hard work and insight. JB confirmed that he would engage in a handover period with his successor.</p> <p>The Chair confirmed that there was now a vacancy for the role of Vice Chair and she invited nominations. The Governance Professional took an <u>ACTION: to invite nominations for the Vice Chair via email so that an appointment could be made at the next LAC meeting.</u></p>	LH
v.	<p>Appointments, vacancies, and succession planning</p> <p>It was noted that the Chestnut Grove Local Academy is currently fully recruited.</p>	
vi.	<p>Confirm link roles and receive annual Link Role Planner / plan visits</p> <p>The Chair confirmed that the resignation of the Vice Chair would leave a vacancy for the Finance link role. The Governance Professional took an <u>ACTION: to invite volunteers for the Finance link role via email so that an appointment could be made as soon as possible.</u></p>	LH



The Governance Professional confirmed that the Link Role Planner could be found by following the link given in the Governance Report to the LAC, and that this information included dates for the Trust-wide link meetings.

A discussion ensued regarding school visits and the need for each link role holder to plan a relevant and meaningful visit to Chestnut Grove Academy. The Senior Deputy Headteacher reminded the Committee that she had invited all LAC members to attend a reading intervention at Chestnut Grove Academy, to see first-



Action 7 from the previous minutes regarding updating the Governance section of the CGA website: the Governance Profession took an **ACTION: to continue with this task**



LAC member wanted some local context, and queried, **Q: How do CGA's total number of Disadvantaged pupils compare with other local schools?** A (SDHT): *Our numbers of Disadvantaged pupils is low, and this has been the trend for the past 3 years. It means we can offer personalised support. Our Disadvantaged cohort is also from a more able profile, and so we know that they are able to do better with the right support.*



A (SDHT): The LAC needs to track Disadvantaged pupils. As I have already mentioned, it is a priority for the school to close the gap between Not Disadvantaged and Disadvantaged pupils.

Regarding tracking progress, a further question was tabled,



3.	REPORTS FOR DISCUSSION	
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i.	Review of governance development priorities	
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The list of



endix 8 (Reasonable Adjustments) and it was agreed that some examples of the different scenarios would be useful. The SDHT took an **ACTION: to revisit this section of the Policy with a view to adding more clarity/examples**. The amended Policy will be brought before the next LAC meeting.

Curriculum Policy, Marking & Assessment Policy, Teaching & Learning Policy: These Policies were accepted by the LAC and will be finalised on the CGA website.

Careers Education Policy: LAC members were reminded that the careers education offering at CGA was discussed at the May 2023 LAC meeting. The Assistant Headteacher explained that he had streamlined this Policy to better reflect how the Gatsby benchmarks would be met by the school, and to provide more detailed information on the apprenticeship route. The Policy was accepted by the LAC and will be finalised on the CGA website.

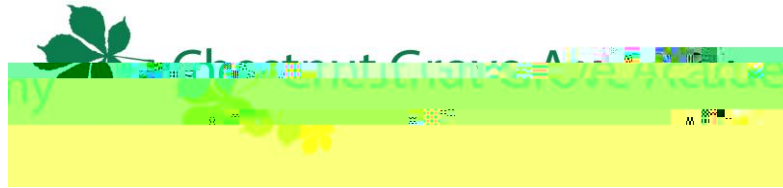
Wider Access Policy: LAC members disclosed that they had not been able to access this Policy document on Teams. The Governance Professional took an **ACTION: to re-circulate this Policy to all LAC members for comment**. Acceptance of the Policy will be reported at the next LAC meeting.

PD

LH



IMPORTANT DATES



Summary of Actions: CGA LAC Meeting: 25/09/23

Action No	Item No	Action	Responsible	Timescale
1.	1.ii	Declarations of interest To complete the annual declaration of interests form.	All	Priority
2.	1.iv	Elect/Appoint Vice Chair To invite nominations for the Vice Chair via email so that an appointment can be made at the next LAC meeting.	LH	Priority
3.	1.vi	Confirm link roles/school visits To invite volunteers for the Finance link role via email so that an appointment can be made as soon as possible. To compile a list of potential investigation areas, related to school priorities, that link role holders can pursue.	LH JDB	Priority Priority
4.	1.vii			



6. 2.i Summary of summer outcomes