

TOPIC:

Policy on Approving New Position Funded Through Restricted or Endowment Accounts through a Memorandum of Agreement

POLICY:

On occasion, it may seem prudent to create a new position for a program or center/institute that would through a restricted as and automate account. If at some point in the future, the position out

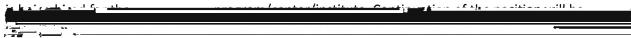
lives its purpose or the original source of funding used to create the new position is no longer sufficient to sustain the position, the position should be terminated.

To support sound budgeting practices, the use of unrestricted funds cannot be used to supplement or maintain a position that was originally approved through a restricted or endowment account. If the unit position it must be received to a surrent-position line. If this position is not

Enclosure 1:

Memorandum of Agreement

The (college/school) intends to hire for the (position name) to begin (month/year), at a proposed annual salary of (dollar amount), funded from restricted/endowment account number (account). This position is being a false and for the continuation of the great false and false and false are sition will be



The purpose and goals of this position are: (insert statement of purpose and goals the new position supports)

